

Date of Posting: October 17, 2011

South Pointe Middle School

English Learner Advisory Committee (ELAC) Meeting

Date: October 19, 2011

Location: MPR

Starting Time: 8:00 a.m.

Ending Time: 9:00 a.m.

Legal Requirements for 2011-2012: Topics that are checked will be covered during this meeting.

X	1. Provide an overview for ELAC members to understand the content of the School plan in order to advise the School Site Council (SSC).
X	2. Review the school's program, goals, and objectives for EL programs/services in order to advise the School Site Council, principal, and site staff .
	3. Review the procedures for conducting a school-wide needs assessment.
	4. Provide an overview of the administration of the R-30.
X	5. Provide ELAC members with information about school attendance.
X	6. Elect at least one member to the DELAC.
X	7. Train of ELAC committee members on the roles and responsibilities
	8. Train ELAC members on the district's Uniform Complaint Procedures.